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RICHLAND PARISH TAX COMMISSION
Rayville, Louisiana

Annual Financial Statements
With Independent Auditor's Reports
As of and for the Year Ended
June 30, 2008
With Supplemental Information Schedules

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date

1/21/09

RICHLAND PARISH TAX COMMISSION
Rayville, Louisiana

Annual Financial Statements
With Independent Auditor's Report
As of and for the Year Ended June 30, 2008
With Supplemental Information Schedules

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RICHLAND PARISH TAX COMMISSION
Rayville, Louisiana
June 30, 2008

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Board of Commissioners
Richland Parish Tax Commission
Rayville, Louisiana

I have audited the accompanying general purpose financial statements of the Richland Parish Tax Commission as of and for the year ended June 30, 2008, as listed in the table of contents. These general purpose financial statements are the responsibility of the Richland Parish Tax Commission's management. My responsibility is to express an opinion on the general purpose financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

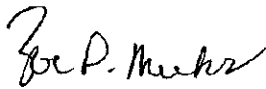
In my opinion, the general purpose financial statements referred to in the first paragraph present fairly, in all material respects, the financial position of the Richland Parish Tax Commission as of June 30, 2008, and the changes in its financial position for the year then ended in conformity with generally accepted accounting principles.

Management's discussion and analysis, and supplementary information on pages 6 through 10 and 28 through 29, respectively are not a required part of the basic financial statements, but are supplementary information required by the Governmental Accounting Standards Board. I have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information and reviewing the source of selected information. However, I did not audit the information and express no opinion on it.

My audit was performed for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplemental information schedules listed in the table of contents are presented for the purpose of additional analysis and are not a required part of the basic financial statements of the Richland Parish Tax Commission. Such information has been subjected to the

auditing procedures applied in the audit of the basic financial statements, and in my opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

In accordance with *Government Auditing Standards*, I have also issued a report dated December 15, 2007, on my consideration of the Richland Parish Tax Commission's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of my audit.

A handwritten signature in cursive script, appearing to read "Z. P. Mehr".

Rayville, Louisiana
December 15, 2007

REQUIRED SUPPLEMENTAL INFORMATION
PART I

RICHLAND PARISH TAX COMMISSION
Rayville, Louisiana

Management's Discussion and Analysis
June 30, 2008

As management of the Richland Parish Tax Commission, I offer readers of the Richland Parish Tax Commission's financial statements this narrative overview and analysis of the financial activities of the Richland Parish Tax Commission for the fiscal year ended June 30, 2008. Please read it in conjunction with the basic financial statements and the accompanying notes to the financial statements.

Financial Highlights

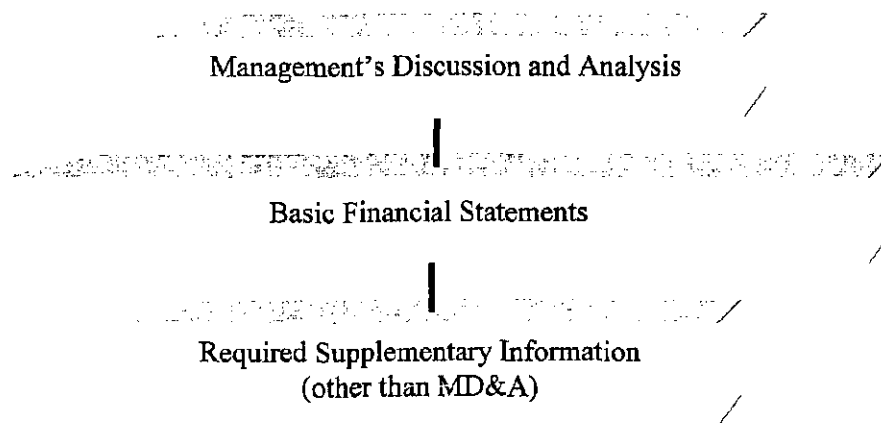
The Commission was created in 1992 by a joint agreement for the collection of sales, use taxes and other fees. The parties to the joint agreement are the Richland Parish School Board; Richland Parish Police Jury; Richland Parish Sheriff's Office; Town of Rayville, LA; Town of Delhi, LA; and Town of Mangham, LA. The purpose of the Commission is to collect sales and use taxes within the parish of Richland. The Commission is funded by the parties to the joint agreement on a pro-rata basis on the ratio that the taxes collected for each bears to the total taxes collected for all. The total amount of the annual funding is determined during the budget process and is collected monthly at the rate of one-twelfth of the annual amount.

The Commission remitted \$12,964,321 in taxes to its member agencies during the year ended June 30, 2008, an increase of \$802,601 or 6.6% over the prior fiscal year.

The expenditures of \$153,095 for the year ended June 30, 2008 reflect an increase of \$2,555 over the prior fiscal year. The operations of the Commission for the year ending June 30, 2008 are expected to be similar to the current fiscal year except that the 2008 budget reflects an increase of 4% in amounts budgeted for personal services due to an annual cost-of-living salary increase granted by the board in June of 2007.

Overview of the Financial Statements

The following graphic illustrates the minimum requirements for Special Purpose Governments engaged in fiduciary activities established by Governmental Accounting Standards Board Statement 34, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments*.



Management's Discussion and Analysis (continued)

These financial statements consist of three sections - Management's Discussion and Analysis (this section), the Basic Financial Statements (including the notes to the financial statements), and Required Supplementary Information.

Basic Financial Statements

The basic financial statements present information for the Richland Parish Tax Commission as a whole, in a format designed to make the statements easier for the reader to understand. The statements in this section include the Statement of Net Assets; the Statement of Activities; the Balance Sheet; the Statement of Revenues, Expenditures, and Changes in Fund Balances; and the Statement of Fiduciary Net Assets.

Government-wide financial statements. The *government-wide financial statements* are designed to provide readers with a broad overview of the Richland Parish Tax Commission's finances, in a manner similar to a private-sector business.

The *statement of net assets* presents information on all of the Richland Parish Tax Commission's assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Richland Parish Tax Commission is improving or deteriorating.

The *statement of activities* presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (for example, earned, but unused, sick leave).

Fund financial statements. A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Richland Parish Tax Commission like other state and local governments uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Richland Parish Tax Commission can be divided into two categories: governmental funds and fiduciary (agency) funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements.

Management's Discussion and Analysis (continued)

By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Richland Parish Tax Commission adopts an annual appropriated budget for the general fund. A budgetary comparison statement is provided for the general fund to demonstrate compliance with this budget.

Fiduciary funds. Fiduciary (agency) funds are used to account for resources held for the benefit of parties outside the government. Since these resources are not available to support the Tax Commission's programs, Fiduciary (agency) funds are not reflected in the government-wide financial statement.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other Information. In addition to the basic financial statements and accompanying notes, this report also presents certain *required supplementary information* concerning the Richland Parish Tax Commission's performance.

FINANCIAL ANALYSIS OF THE ENTITY

Government-wide Financial Analysis

Statement of Net Assets as of June 30, 2008 and 2007

	Total	
	2008	2007
Current and other assets	\$ 56,166	\$ 48,992
Capital assets	36,532	38,893
Total assets	92,698	87,885
Other liabilities	5,150	1,214
Long-term debt outstanding	1,380	3,863
Total liabilities	6,530	5,077
Net assets:		
Invested in capital assets, net of debt	36,532	38,893
Restricted	0	0
Unrestricted	49,636	43,915
Total net assets	\$ 86,168	\$ 82,808

Management's Discussion and Analysis (continued)

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, assets of the Richland Parish Tax Commission exceeded liabilities by \$86,168. Approximately 42% of the Commission's net assets reflect its investment in capital assets (e.g., equipment). These assets are not available for future spending.

The balance in unrestricted net assets is affected by two factors: 1) resources expended, over time, by the Richland Parish Tax Commission to acquire capital assets from sources other than internally generated funds (i.e., debt), and 2) required depreciation on assets being included in the statement of net assets for the first time.

Statement of Activities for the years ended June 30, 2008 and 2007

	Total	
	2008	2007
Program revenues	\$ 156,108	\$ 149,535
Operating expenses	152,973	153,840
Operating income(loss)	3,135	-4,305
Non-operating revenues(expenses)	225	337
Income(loss) before transfers	3,360	-3,968
Transfers in	0	0
Transfers out	0	0
Net increase(decrease) in net assets	\$ 3,360	\$ -3,968

The Commission's total revenues increased by \$6,573 or 4%. The total cost of all programs and services decreased by \$867 or .5%. The activities of the Commission were substantially similar to those of the prior year.

Financial Analysis of the Government's Funds

As noted earlier, the Richland Parish Tax Commission uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The focus of the governmental funds is to provide information on near-term inflows, outflows, and balances of expendable resources. Such information is useful in assessing the financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

The General Fund's unreserved, undesignated fund balance of \$51,016 reflects an increase of \$3,238 for the year ended June 30, 2008.

General Fund Budgetary Highlights

The budget was amended to reflect an increase in personnel costs due to wage increases granted by the board and for minor reallocations of appropriations among budget categories.

Capital Assets and Debt Administration

Capital Assets. The Richland Parish Tax Commission's investment in capital assets for its governmental activities as of June 30, 2008, amounts to \$36,532 (net of accumulated depreciation). This investment includes furniture, office equipment, and an office building. The Commission purchased the following capital items during the year ended June 30, 2008:

Computer equipment	\$310
Furnishings	342

Long-term debt. The Richland Parish Tax Commission has long-term debt of \$1,380 which represents the liability for compensated absences.

Request for Information

This financial report is designed to provide a general overview of the Richland Parish Tax Commission's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or request for additional financial information should be addressed to the Richland Parish Tax Commission, P.O. Box 688, Rayville, LA 71269-0688.

BASIC FINANCIAL STATEMENTS

Statement A

RICHLAND PARISH TAX COMMISSION
Rayville, Louisiana

STATEMENT OF NET ASSETS
June 30, 2008

ASSETS

Cash and cash equivalents	\$ 40,250
Receivables	13,597
Prepaid items	2,319
Capital assets (net of accumulated depreciation)	<u>36,532</u>

TOTAL ASSETS	<u>92,698</u>
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LIABILITIES

Accounts payable	-
Compensated absences payable	1,380
Payroll deductions and withholdings payable	5,150
Salaries and wages payable	<u>-</u>

TOTAL LIABILITIES	<u>6,530</u>
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NET ASSETS

Invested in capital assets, net of related debt	36,532
Unrestricted	<u>49,636</u>

TOTAL NET ASSETS	<u>\$ 86,168</u>
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The accompanying notes are an integral part of this statement.

Statement B

RICHLAND PARISH TAX COMMISSION
Rayville, Louisiana

STATEMENT OF ACTIVITIES
June 30, 2008

	Expenses	Program Revenues Charges for Services	Net Revenue and Change in Net Assets Governmental Activities
Governmental Activities:			
Tax Collection	<u>\$152,973</u>	<u>\$156,108</u>	\$ 3,135
General Revenues;			
Unrestricted Investment Earnings			<u>225</u>
Change in Net Assets			3,360
Net Assets - Beginning			<u>82,808</u>
Net Assets - Ending			<u>\$86,168</u>

The accompanying notes are an integral part of this statement.

RICHLAND PARISH TAX COMMISSION
Rayville, Louisiana

GOVERNMENTAL FUNDS
Balance Sheet
June 30, 2008

	<u>GENERAL FUND</u>
ASSETS	
Cash and cash equivalents	\$ 40,250
Receivables	13,597
Prepaid items	<u>2,319</u>
TOTAL ASSETS	<u><u>\$ 56,166</u></u>
LIABILITIES AND FUND BALANCES	
Liabilities:	
Accounts payable	\$ -
Payroll deductions and withholdings payable	5,150
Salaries and wages payable	<u>-</u>
TOTAL LIABILITIES	5,150
Fund Balance	
Unreserved/undesignated	<u>51,016</u>
TOTAL LIABILITIES AND FUND BALANCES	<u><u>\$ 56,166</u></u>

The accompanying notes are an integral part of this statement.

RICHLAND PARISH TAX COMMISSION
Rayville, Louisiana

GOVERNMENTAL FUNDS
Statement of Revenues, Expenditures,
and Changes in Fund Balances
For the Year Ended June 30, 2008

	<u>GENERAL FUND</u>
REVENUES	
Intergovernmental revenues	\$ 156,108
Interest earnings	<u>225</u>
Total Revenues	<u>156,333</u>
 EXPENDITURES	
Personal services and related benefits	72,020
Operating services	76,612
Operating supplies	1,540
Travel and other charges	2,271
Capital outlay	<u>652</u>
Total Expenditures	<u>153,095</u>
 EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	 3,238
 FUND BALANCE AT BEGINNING OF YEAR	 <u>47,778</u>
 FUND BALANCE AT END OF YEAR	 <u><u>\$ 51,016</u></u>

The accompanying notes are an integral part of this statement.

Statement E

**RICHLAND PARISH TAX COMMISSION
Rayville, Louisiana**

**Statement of Fiduciary Net Assets – Agency Fund
June 30, 2008**

ASSETS

Cash and cash equivalents	\$17,355
Due from taxing authorities	<u>-</u>

Total Assets	<u>\$17,355</u>
---------------------	------------------------

LIABILITIES AND NET ASSETS

Due to participating agencies – interest held for future distribution to taxing authorities	\$ 1,524
Deposits from taxpayers	<u>15,831</u>

Total Liabilities	<u>\$17,355</u>
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Total Net Assets	<u>-</u>
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The accompanying notes are an integral part of this statement.

RICHLAND PARISH TAX COMMISSION
Rayville, Louisiana

Notes to the Financial Statements
As of and for the Year Ended June 30, 2008

INTRODUCTION

The Richland Parish Tax Commission was established by joint agreement for the collection of sales and use taxes and other fees on April 14, 1992. The following taxing authorities: Town of Rayville, Louisiana; Town of Mangham, Louisiana; Town of Delhi, Louisiana; Richland Parish School Board; Richland Parish Police Jury; and Richland Parish Sheriff's Office are the parties to the joint agreement. The joint agreement was renewed in May 1995.

The Commission collects sales and use tax within the parish of Richland for the parties to the joint agreement. The Commission is managed by a Board of Commissioners composed of nine members. A chairman is elected from the nine members to serve a one year term. The Board of Commissioners appoints an administrator who shall serve at the pleasure of the Board. The commissioners receive no compensation for their services. The Commission currently has two employees.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Government-Wide and Fund Financial Statements

The government-wide financial statements report information on all of the nonfiduciary activities of the Richland Parish Tax Commission. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to taxing authorities who benefit from the services provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds and fiduciary funds. The governmental fund (general fund) and the fiduciary or agency fund are reported as separate fund financial statements.

RICHLAND PARISH TAX COMMISSION
Rayville, Louisiana

Notes to the Financial Statements
As of and for the Year Ended June 30, 2008

B. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. The Richland Parish Tax Commission reports the following governmental funds:

General Fund – the general operating fund of the district and accounts for all financial resources, except those required to be accounted for in other funds.

Fiduciary fund reporting focuses on net assets and changes in net assets. The only fund accounted for by the Commission is the agency fund. These funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. Consequently, the agency fund has no measurement focus, but does use the modified accrual basis of accounting.

Agency Fund – accounts for assets that the Commission holds on behalf of others as their agent.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The government has elected not to follow subsequent private-sector guidance.

RICHLAND PARISH TAX COMMISSION
Rayville, Louisiana

Notes to the Financial Statements
As of and for the Year Ended June 30, 2008

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as program revenues include charges to participating taxing authorities for tax collection services provided.

C. Deposits and Investments

The entity's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. State law and the Richland Parish Tax Commission's investment policy allow the entity to invest in collateralized certificates of deposits, government backed securities, commercial paper, the state sponsored investment pool, and mutual funds consisting solely of government backed securities.

D. Inventories and Prepaid Items

The Richland Parish Tax Commission has no inventories as of June 30, 2008. Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

E. Restricted Assets

The cash held in the Agency fund is restricted to cover the deposits held by the fund for the taxing authorities. Any excess due to interest earned is allocated to the taxing authorities participating in the joint collection agreement.

F. Capital Assets

Capital assets, which include property, plant, and equipment, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are capitalized at historical cost. The Richland Parish Tax Commission maintains a threshold level of \$50 or more for capitalizing capital assets.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

RICHLAND PARISH TAX COMMISSION
Rayville, Louisiana

Notes to the Financial Statements
As of and for the Year Ended June 30, 2008

All capital assets, other than land, are depreciated using the straight-line method over the following useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Buildings and building improvements	20 – 40 years
Furniture and fixtures	5 years
Equipment	5 years

G. Compensated Absences

The district has the following policy relating to vacation and sick leave:

Full-time employees of the Commission are entitled to ten working days of annual leave after completing one year of employment, and one day per month of sick leave, which also may be accumulated. An employee is entitled to twelve working days leave after completing five years of employment. An employee is entitled to fifteen working days leave after completing ten years of employment. A maximum of ten days of unused annual leave time and thirty days of unused sick leave may be carried forward to July 1st of the following year. Upon resignation or retirement, annual employees may be compensated for up to ten days of accumulated annual leave and up to twenty days of accumulated sick leave at the employee's current rate of pay.

The liability for unused annual and sick leave payable at June 30, 2008, computed in accordance with GASB Statement No. 16, is estimated to be \$1,380. This amount is reported in the statement of Net Assets in the government-wide financial statements. The amount is not reported in the Governmental Fund financial statements.

H. General Long-term Obligations

Long-term obligations expected to be financed from governmental funds are reported in the general long-term obligations account group. Expenditures for principal and interest payments for long-term obligations are recognized in the governmental funds when due. The Richland Parish Tax Commission has no long-term obligations other than the liability for unused annual and sick leave all of which is determined by management to be long-term in nature.

RICHLAND PARISH TAX COMMISSION
Rayville, Louisiana

Notes to the Financial Statements
As of and for the Year Ended June 30, 2008

I. Fund Equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

J. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

K. Reconciliation of Government-Wide and Fund Financial Statements

The following reconciles the fund balances of governmental funds to the government-wide statement of net assets.

Total Fund Balances at June 30, 2008 – governmental funds (Statement C)	\$ 51,016
Add:	
Cost of capital assets at June 30, 2008 (net of accumulated depreciation)	36,532
Less:	
Compensated absences payable at June 30, 2008	<u>(1,380)</u>
Net Assets at June 30, 2008 (Statement A)	<u>\$ 86,168</u>

RICHLAND PARISH TAX COMMISSION
Rayville, Louisiana

Notes to the Financial Statements
As of and for the Year Ended June 30, 2008

The following reconciles the net changes in fund balance-total governmental funds to the changes in net assets of governmental activities.

Total net change in fund balances – governmental funds (Statement D)	\$ 3,238
--	----------

Amounts reported for governmental activities in the Statement of Activities are different because:

Capital outlays are reported in governmental funds as expenditures. However in the statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense.

This is the amount by which depreciation exceeds capital outlays for the year ended June 30, 2008.	(2,361)
--	----------

Compensated absences are not recorded in the governmental funds as expenditures until they are actually paid. However, in the Statement of Activities, the amount accruing during the financial statement period is an expense.

This is the difference for the year ended June 30, 2008.	<u>2,483</u>
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Change in net assets of governmental activities (Statement B)	<u>\$ 3,360</u>
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2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

BUDGET INFORMATION. The Richland Parish Tax Commission uses the following budget practices:

A preliminary budget for the ensuing year is prepared by the administrator prior to May 1st of each year. The budget is adopted during the Commission's quarterly meeting prior to July 1. All annual appropriations lapse at fiscal year end. The budget was adopted on June 28, 2007 and amended on October 11, 2007, April 28, 2008, and June 19, 2008.

RICHLAND PARISH TAX COMMISSION
Rayville, Louisiana

Notes to the Financial Statements
As of and for the Year Ended June 30, 2008

The budgetary comparison schedule included in Required Supplemental Information, Part II presents comparisons of the legally adopted budget as amended with actual data on a budgetary basis. Accounting principles applied for purposes of developing data on a budgetary basis and those used to present financial statements in conformity with generally accepted accounting principles are the same and no adjustment is necessary to convert the actual GAAP data to the budgetary basis.

3. CASH AND CASH EQUIVALENTS

At June 30, 2008, the district has cash and cash equivalents (book balances) totaling \$57,605 as follows:

Interest-bearing demand deposits	\$ 57,555
Cash on hand	<u>50</u>
Total	<u>\$ 57,605</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. At June 30, 2008, the Commission has \$73,865 in deposits (collected bank balances). These deposits are secured from risk by \$100,000 of federal deposit insurance.

RICHLAND PARISH TAX COMMISSION
Rayville, Louisiana

Notes to the Financial Statements
As of and for the Year Ended June 30, 2008

4. CAPITAL ASSETS

Capital assets and depreciation activity as of and for the year ended June 30, 2008, for the primary government is as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental activities:				
Capital Assets Not Depreciated:				
Land	\$ 12,000	-	-	\$ 12,000
Other Capital Assets:				
Buildings	25,500	-	\$ -	25,500
Improvements to buildings	5,293	652	-	5,945
Office equipment	34,727	-	-	34,727
Furnishings	5,144	-	-	5,144
Total capital assets being depreciated	\$ 70,664	\$ 652	\$ -	\$ 71,316
Less accumulated depreciation for:				
Buildings	8,191	638	-	8,829
Improvements to buildings	1,355	251	-	1,606
Office equipment	29,103	2,070	-	31,173
Furnishings	5,122	54	-	5,176
Total accumulated depreciation	\$ 43,771	\$ 3,013	\$ -	\$ 46,784
Other Capital Assets, net	\$ 26,893	\$ (2,361)	-	\$ 24,532
Totals	\$ 38,893	\$ (2,361)	-	\$ 36,532

Depreciation expense of \$3,013 for the year ended June 30, 2008, was charged to the following governmental function:

Tax Collection \$ 3,013

RICHLAND PARISH TAX COMMISSION
Rayville, Louisiana

Notes to the Financial Statements
As of and for the Year Ended June 30, 2008

5. RECEIVABLES

The Commission had receivables as of June 30, 2008:

Due from taxing authorities for services:

Richland Parish School Board	\$ 5,344
Richland Parish Police Jury	4,008
Richland Parish Sheriff's Office	1,336
Town of Rayville	1,421
Town of Delhi	1,407
Town of Mangham	<u>81</u>

Total	<u>\$13,597</u>
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6. PENSION PLAN

Plan Description. Substantially all employees of the Richland Parish Tax Commission are members of the Parochial Employees' Retirement System of Louisiana (System), a cost-sharing, multiple-employer defined benefit pension plan administered by a separate board of trustees. The System is composed of two distinct plans, Plan A and Plan B, with separate assets and benefit provisions. All employees of the district are members of Plan A.

All permanent employees working at least 28 hours per week who are paid wholly or in part from parish funds and all elected parish officials are eligible to participate in the System. Under Plan A, employees who retire at or after age 60 with at least 10 years of creditable service, at or after age 55 with at least 25 years of creditable service, or at any age after age 55 with at least 30 years of creditable service are entitled to a retirement benefit, payable monthly for life, equal to 3 % of their final-average salary for each year of creditable service. However, for those employees who were members of the supplemental plan only before January 1, 1980, the benefit is equal to 1 % of final average salary plus \$24 for each year of supplemental-plan-only service earned before January 1, 1980. Final-average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least the amount of creditable service stated above and do not withdraw their employee contributions may retire at the ages specified above and receive the benefit accrued to their date of termination. The System also provides death and disability benefits. Benefits are established or amended by state statute.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Parochial Employees' Retirement System, Post Office Box 14619, Baton Rouge, Louisiana 70898-4619, or by calling (504) 928-1361.

RICHLAND PARISH TAX COMMISSION
Rayville, Louisiana

Notes to the Financial Statements
As of and for the Year Ended June 30, 2008

Funding Policy. Under Plan A, members are required by state statute to contribute 9.5% of their annual covered salary and the district is required to contribute at an actuarially determined rate. The current rate is 12.75% of annual covered payroll. Contributions to the System also include one-fourth of one percent (except Orleans and East Baton Rouge parishes) of the taxes shown to be collectible by the tax rolls of each parish. These tax dollars are divided between Plan A and Plan B based proportionately on the salaries of the active members of each plan.

The contribution requirements of plan members and the district are established and may be amended by state statute. As provided by R. S. 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The district's contributions to the System under Plan A for the years ending June 30, 2008, 2007, and 2006 were \$7,414, \$7,057, and \$6,815, respectively, equal to the required contributions for each year.

7. LONG-TERM OBLIGATIONS

The following is a summary of the long-term obligation transactions for the year ended June 30, 2008:

	<u>Compensated Absences</u>
Long-term obligations at Beginning of Year	\$ 3,863
Additions	8,874
Deductions	<u>(11,357)</u>
Long-term obligations at End of Year	<u>\$ 1,380</u>

8. LITIGATION AND CLAIMS

At June 30, 2008, there was no pending or threatened litigation involving the Richland Parish Tax Commission.

9. RISK MANAGEMENT

The Commission is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and injuries to employees. To handle such risk of loss, the Commission maintains commercial insurance policies and surety bonds to protect against such losses. No claims were paid on any of the policies during the past three years which exceeded the policies' coverage amounts. There were no significant reductions in insurance coverage during the year ended June 30, 2008.

REQUIRED SUPPLEMENTAL INFORMATION

PART II

Schedule 1

RICHLAND PARISH TAX COMMISSION
Rayville, Louisiana

Budgetary Comparison Schedule
General Fund
For the Year Ended June 30, 2008

	Original Budget	Final Budget	Actual (Budgetary Basis)	Variance Favorable (Unfavorable)
REVENUES				
Intergovernmental Revenues	\$160,093	\$ 156,106	\$156,108	\$ 2
Interest earnings	-	-	225	225
Total revenues	<u>160,093</u>	<u>156,106</u>	<u>156,333</u>	<u>227</u>
EXPENDITURES				
Personal services and related benefits	73,619	72,021	72,020	1
Operating services	79,324	76,251	76,612	(361)
Operating supplies	1,100	1,543	1,540	3
Travel and other charges	6,050	2,097	2,271	(174)
Capital outlay	-	652	652	-
Total expenditures	<u>160,093</u>	<u>152,564</u>	<u>153,095</u>	<u>(531)</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	-	3,542	3,238	(304)
FUND BALANCE AT BEGINNING OF YEAR	<u>47,778</u>	<u>47,778</u>	<u>47,778</u>	-
FUND BALANCE AT END OF YEAR	<u>\$ 47,778</u>	<u>\$ 51,320</u>	<u>\$ 51,016</u>	<u>\$ (304)</u>

See accompanying note to budgetary comparison schedule.

RICHLAND PARISH TAX COMMISSION
Rayville, Louisiana

NOTE TO BUDGETARY COMPARISON SCHEDULE
For the Year Ended June 30, 2008

A proposed budget, prepared on the modified accrual basis of accounting, is prepared by the Administrator of the Richland Parish Tax Commission on or before May 1st of each year. The budget is then legally adopted by the Board of Commissioners and amended during the year, as necessary. If agreement is not reached in adopting the proposed budget by June 15th, fifty percent of the amounts appropriated for the last fiscal year are deemed to be re-appropriated. Appropriations lapse at year-end and must be re-appropriated for the following year to be expended.

Formal budgetary integration is employed as a management control device during the year. Budgeted amounts included in the accompanying budgetary comparison schedule include the original adopted budget amounts and all subsequent amendments.

OTHER SUPPLEMENTAL INFORMATION

PART III

Schedule 2

RICHLAND PARISH TAX COMMISSION
Rayville, Louisiana

FIDUCIARY FUND – SALES TAX COLLECTION
Schedule of Changes in Balances due to Taxing Authorities
For the Year Ended June 30, 2008

Deposits held for taxing authorities	<u>\$ 1,524</u>
Undistributed balances at beginning of year	<u>\$ 968</u>
Add:	
Tax collections	12,988,989
Interest income	<u>556</u>
	<u>12,989,545</u>
Deduct:	
Remittance to taxing authorities:	
Richland Parish School Board	5,388,750
Richland Parish Police Jury	4,042,040
Richland Parish Sheriff's Office	1,347,171
Town of Delhi	725,456
Town of Mangham	80,433
Town of Rayville	1,380,471
Revenue Recovery Group	24,077
Collection fees (transferred to General Fund)	<u>591</u>
	<u>(12,988,989)</u>
Undistributed balances at end of year	<u>\$ 1,524</u>

The accompanying notes are an integral part of this statement.

Schedule 3

RICHLAND PARISH TAX COMMISSION
Rayville, Louisiana

GOVERNMENTAL FUND TYPE – GENERAL FUND
Schedule of Expenditures, By Character
For the Year Ended June 30, 2008

PERSONAL SERVICES

Salaries	\$ 57,034
Medicare taxes	827
Retirement contributions	7,414
Group insurance contributions	6,373
Worker's compensation insurance	372
Total personal services	<u>72,020</u>

OPERATING SERVICES

Audit costs	3,500
Computer services	2,628
Contracted services - administrator	60,264
Dues and subscriptions	523
Insurance	1,680
Office expense	353
Printing and reproduction	53
Repairs and maintenance - building	36
Repairs and maintenance – equipment	962
Postage and delivery	947
Telephone	2,497
Utilities	3,169
Total operating services	<u>76,612</u>

OPERATING SUPPLIES

Building supplies	43
Office supplies	1,497
Total operating supplies	<u>1,540</u>

TRAVEL AND OTHER

Travel	1,496
Seminars and training	775
Total travel and other	<u>2,271</u>

CAPITAL OUTLAY

Equipment	652
Building improvements	-
Total capital outlay	<u>652</u>

Total Expenditures	<u><u>\$153,095</u></u>
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RICHLAND PARISH TAX COMMISSION
State of Louisiana

Schedule of Compensation Paid Board Members
For the Year Ended June 30, 2008

<u>NAME</u>	<u>AMOUNT</u>
Mayor J. Lynn Lewis, Town of Delhi	\$ 0
Mayor Harry Lewis, Town of Rayville	0
Loraine Scott, Town Clerk of Rayville	0
Zona McKay, Town of Mangham	0
Cathy Stockton, Superintendent of Richland Parish Schools	0
Patricia Jordan, President of Richland Parish School Board	0
James S. Lofton, President of Richland Parish Police Jury	0
Kathy Burns, Secretary of Richland Parish Police Jury	0
Sheriff Charles M. McDonald, Sheriff, Richland Parish	0
	<u>\$ 0</u>

The accompanying notes are an integral part of this statement.

**REPORTS REQUIRED BY
GOVERNMENT AUDITING STANDARDS
PART IV**

**Independent Auditor's Report Required
by *Government Auditing Standards***

The following independent auditor's report on compliance and internal control over financial reporting is presented in compliance with the requirements of *Governmental Auditing Standards* issued by the Comptroller General of the United States and the *Louisiana Governmental Audit Guide*, issued by the Society of Louisiana Certified Public Accountants and the Louisiana Legislative Auditor.

Zoe P. Meeks • A Professional Accounting Corporation

217 Benedette Street • Rayville, Louisiana 71269

Zoe P. Meeks
Certified Public Accountant

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REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Commissioners
Richland Parish Tax Commission
Rayville, Louisiana

I have audited the basic financial statements of the Richland Parish Tax Commission, as of and for the year ended June 30, 2008, and have issued my report thereon dated December 15, 2008. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered the Richland Parish Tax Commission's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the Richland Parish Tax Commission's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Commission's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Commission's financial statements that is more than inconsequential will not be prevented or detected by the Richland Parish Tax Commission's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented by the Commission's internal control.

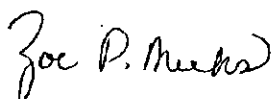
My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. I did not identify any deficiencies in internal control over financial reporting that I consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Richland Parish Tax Commission's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

This report is intended for the information and use of the board of commissioners and management of the Richland Parish Tax Commission and the Legislative Auditor of the State of Louisiana and is not intended to be and should not be used by anyone other than these specified parties.

Although the intended use of these reports may be limited under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.



Rayville, Louisiana
December 15, 2007

**RICHLAND PARISH TAX COMMISSION
Rayville, Louisiana**

**Current Year Findings, Recommendations
and Corrective Action Plan
For the Year Ended June 30, 2008**

There were no new findings or recommendations for the current year.

RICHLAND PARISH TAX COMMISSION
Rayville, Louisiana

Status of Prior Audit Findings
For the Year Ended June 30, 2008

<u>Ref. No.</u>	<u>Fiscal Year Finding Initially Occurred</u>	<u>Description of Finding</u>	<u>Corrective Action Taken (Yes, No, Partially)</u>	<u>Planned Corrective Action/Partial Corrective Action Taken</u>	<u>Additional Explanation</u>
1	6/30/1997	Limited staff precludes adequate segregation	No	None	Not cost beneficial at this time.